

Appendix A – Ingleby Manor Free School and Sixth Form

<u>Sanction</u>	<u>Reason</u>	<u>Notes</u>
<p>1 hour detention with SLT</p> <p>Two C4 missed detentions</p>	<ul style="list-style-type: none"> • Missing/failing two 30 min detention 	<ul style="list-style-type: none"> • Restorative conversations with teacher/learning manager/behaviour lead. • Student to attend a 1hr detention with SLT on the next available Friday – communications home via Bromcom.
<p>C5 reflection room – Session A</p> <p>Period 2 and 3 + break.</p>	<p>Examples of C5 session A include, but are not limited to:</p> <ul style="list-style-type: none"> • Missing/failing detention (first offence) • Failing matrix • Failure to follow a reasonable request • Swearing • Walking away from staff • Internal truancy • Failure to comply (including handing over a mobile phone) • Health and safety 	<ul style="list-style-type: none"> • Restorative conversations with learning manager. Student will be issued with a stamp in their planner to inform of reflection. Communication home via Bromcom. • Student to attend at start of period 2. • This is the student’s responsibility. Failure to attend will result in collection from the classroom. If students fail reflection session A, they will be removed into an SLT classroom for the remainder of their session, PLUS will receive a C5 session B the following day. • All C5s carry a C4 reflection detention.
<p>C5 ½ Day in reflection room – session B.</p> <p>Period 4-6</p>	<p>Examples of C5 session B include, but are not limited to:</p> <ul style="list-style-type: none"> • Failing reflection room – session A • Missing/failing detention (repeat occurrence) • Failing Matrix (repeat occurrence) • Walking away from SLT • Failure to follow a reasonable request of SLT • Health and safety • Swearing (repeat occurrences) 	<ul style="list-style-type: none"> • Student to attend at start of period 4. Students will be issued with a stamp in their planner to inform of reflection. Communication home via Bromcom. • It is the student’s responsibility to attend reflection. Failure to attend will result in student being collected from the classroom. • If a student fails reflection session B, they will be removed into an SLT classroom for the remainder of their session, and will receive a full day in reflection the following day. • All C5s carry a C4 reflection detention.

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C5 Full day in Reflection Room Period 2-6	<p>Examples of C5 full day include, but are not limited to:</p> <ul style="list-style-type: none"> • Failure to complete session A and session B effectively. • Child-on-child abuse • Health and safety • Persistent defiance 	<ul style="list-style-type: none"> • Student to attend reflection at the start of period 1. Student will be issued with a stamp in their planner to inform of reflection. Communication home via Bromcom. • It is the student's responsibility to attend reflection. Failure to attend will result in student being collected from the classroom. Students will be issued a 1 hour SLT detention the following Friday for failure to attend, and will repeat full day in reflection. • All C5s carry a C4 reflection detention.
C5 Accumulation	<ul style="list-style-type: none"> • Student accrues 8 C5's in an academic year. 	<ul style="list-style-type: none"> • A meeting of the behaviour committee will be convened. This committee will consist of learning manager, behaviour lead, school governor representative, student and parent/carer. • A conduct support plan will be discussed and created in this meeting and subsequently distributed to teachers. Parents/carers will also receive a copy. • The conduct support plan will be reviewed at either 3 weekly or half-termly intervals, or at times agreed in the behaviour committee meeting.

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Reflection in an alternative academy/school – alternative to suspension	<ul style="list-style-type: none"> • Swearing at a member of staff • Violence or threatening behaviour towards others • Breach of health and safety • Failure to complete RR (after two days) 	Please note this sanction is at the principal’s discretion and a student may be issued a suspension if deemed more appropriate.
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Scenario 1

Student misses a detention	Session A in reflection room plus 30 minute detention re-issued	Fails session A in reflection room or fails to attend detention.	Session B in reflection room plus 1 hour detention with SLT.	Fails session B in reflection room or fails to attend detention.	Full day in reflection 1 hour detention with SLT.
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Scenario 2

Student fails session A in reflection	Student spends remainder of day in designated space within the school	Completes session B in reflection room the following day.
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Scenario 3

Student fails session B in reflection room	Spends remainder of day in designated space within the school (SLT classroom).	Full day in reflection room the following day.	Fails full day in reflection room.	Spends remainder of day in designated space.	Student may be offered reflection time in alternative academy, at the principal’s discretion, OR student receives a C6 suspension.
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