

# **Careers Provider Access Policy**

**Date: April 2023**  
**Review: April 2024**  
**Approved**

## **Document Control**

**Who is the policy for**

**This policy applies to students at IMFS**

## **Policy Aim**

**To provide details details relating to Careers provision**

## **Review Date**

**Published April 2023**

**Review Date – April 2024**

**Owner – Mr Andrew Taylor**

**Name of School: Ingleby Manor School**

**(To include The Department of Education, July 2021: “Baker Clause” and the Provider Access Legislation, January 2023)**

**Ownership:** Ingleby Manor Free School

**Date updated: January 2023**

### **Rationale**

High quality careers education and guidance in school or college is critical to young people’s futures. It helps to prepare them for the workplace by providing a clear understanding of the world of work including the routes to jobs and careers that they might find engaging and rewarding. It supports them to acquire the self-development and career management skills they need to achieve positive employment destinations. This helps students to choose their pathways, improve their life opportunities and contribute to a productive and successful economy.

As the number of apprenticeships rises every year, it becomes increasingly important that all young people have a full understanding of all the options available to them post-16 and post-18 including wider technical education options such as T-Levels and Higher Technical Qualifications.

### **Commitment**

Ingleby Manor Free School is committed to ensuring there is an opportunity for a range of education and training providers to access students, for the purpose of informing them about approved technical education qualifications and apprenticeships. Ingleby Manor Free School is fully aware of the responsibility to set students on the path that will secure the best outcome which will enable them to progress in education and work and give employers the highly skilled people they need. That means acting impartially, in line with the statutory duty, and not showing bias towards any route, be that academic or technical.

Ingleby Manor Free School endeavours to ensure that all students are aware of all routes to higher skills and are able to access information on technical options and apprenticeships (The Department of Education, July 2021: “Baker Clause”: supporting students to understand the full range of education and training options, and the Provider Access Legislation, January 2023).

### **Aims**

The Ingleby Manor Free School policy for Access to other education and training providers has the following aims:

To develop the knowledge and awareness of our students of all career pathways available to them, including technical qualifications and apprenticeships.

To support young people to be able to learn more about opportunities for education and training outside of school before making crucial choices about their future options.

To reduce drop out from courses and avoid the risk of students becoming NEET (Young people not in education, employment or training).

### **Student Entitlement**

The Ingleby Manor Free School fully supports the statutory requirement for students to have direct access to other providers of further education training, technical training and apprenticeships. The school will comply with the new legal requirement to put on at least six encounters with providers of approved technical education qualifications or apprenticeships. This will be done in assemblies in National Apprenticeship Week and National Careers Week, in addition to providers attending careers events at school.

## **Development**

This policy has been developed and is reviewed annually by the Careers Leader and Line Manager (Andrew Taylor/Ray Parkinson) based on current good practice guidelines by the Department for Education.

## **Links with other policies**

It supports and is underpinned by key school policies including those for Careers, Child Protection, Equality and Diversity, and SEND.

## **Equality and Diversity**

Access to other providers is available and promoted to allow all students to access information about other providers of further education and apprenticeships. Ingleby Manor Free School is committed to encouraging all students to make decisions about their future based on impartial information.

## **Requests for access**

Requests for access should be directed to Andrew Taylor, Careers Leader. Andrew Taylor may be contacted by telephone or email, [taylora10@inglebymanorschool.org.uk](mailto:taylora10@inglebymanorschool.org.uk), Tel 01642 352450.

## **Grounds for granting requests for access**

Access will be given for providers to attend during school assemblies, timetabled Careers or Life lessons, and Careers or Raising Aspirations events that Ingleby Manor Free School is arranging. Students may also travel to visit another provider as part of the trip to be organised in partnership with Ingleby Manor Free School.

## **Details of premises or facilities to be provided to a person who is given access**

Ingleby Manor Free School will provide an appropriate room or assembly hall to be agreed. All rooms have computers, projectors and screens provided. Computer rooms can also be arranged. The Careers Leader or Careers Adviser will organise this, working closely with the provider to ensure the facilities are appropriate to the audience. Appropriate safeguarding checks will be carried out. Providers will be met and supervised by a member of the Careers Team who will facilitate.

## **Live/Virtual encounters**

Ingleby Manor Free School will consider live online encounters with providers where requested, and these may be broadcast into classrooms or the school assembly hall. Technology checks in advance will be required to ensure compatibility of systems.

## **Parents and Carers**

Parental involvement is encouraged, and parents may be invited to attend the events to meet the providers.

## **Management**

The Careers Leader coordinates all provider requests and is responsible to his/her senior management line manager.

## **Complaints Procedure**

Any complaints about this policy should be raised to Andrew Taylor, email:

[taylora10@inglebymanorschool.org.uk](mailto:taylora10@inglebymanorschool.org.uk)

Andrew Taylor will raise the complaint to Ray Parkinson, Principal of Ingleby Manor Free School.

## **Monitoring review and evaluation**

The Policy is monitored and evaluated annually via the Leadership Team.

**Policy Coordinator:** Eve Young

***Policy Reviewed: January 2023***

**Appendix**

**Providers who have been invited into Ingleby Manor Free School to date include:**

Askham Bryan College  
Bede Sixth Form College  
Conyers School and Sixth Form  
Darlington College  
Egglescliffe School and Sixth Form  
Hartlepool Sixth Form  
Hartlepool College of FE  
Middlesbrough College  
The Northern School of Art  
Queen Elizabeth Sixth Form, Darlington  
Redcar & Cleveland College  
Prior Pursglove College  
Stockton Sixth Form College  
Stockton Riverside College  
Learning Curve Group  
IXION – Shaw Trust  
Nacro  
NETA Training Group  
Northern Skills Group  
TTE Technical (UK)

**Destinations of previous pupils from Ingleby Manor School include:**

Askham Bryan College  
Bede Sixth Form College  
Conyers School and Sixth Form  
Darlington College  
Egglescliffe School and Sixth Form  
Hartlepool Sixth Form  
Hartlepool College of FE  
Middlesbrough College  
The Northern School of Art  
Queen Elizabeth Sixth Form, Darlington  
Redcar & Cleveland College  
Prior Pursglove College  
Stockton Sixth Form College  
Stockton Riverside College  
Learning Curve Group  
IXION – Shaw Trust  
Nacro  
NETA Training Group  
Northern Skills Group  
TTE Technical (UK)