

## Appendix A – Ingleby Manor Free School and Sixth Form

<b>Sanction</b>	<b>Reason</b>	<b>Notes</b>
<b>1 hour detention with SLT</b>  Two C4 Missed Detentions	<ul style="list-style-type: none"> <li>Missing/failing two 30 min detention</li> </ul>	<ul style="list-style-type: none"> <li>Restorative conversations with teacher. Student will be issued with a blue sticker to inform of 1hr detention with SLT.</li> <li>Student to attend a 1hr detention with SLT on the next available Friday – using blue sticker in planner as passport.</li> </ul>
<b>C5 ½ Day in Reflection Room</b>  <b>Period 2-4</b>  Tracker Tariff – 3 points	<ul style="list-style-type: none"> <li>Missing/failing detention</li> <li>Failing Matrix</li> <li>Walking away from SLT</li> <li>Failure to follow a reasonable request</li> <li>Failure to comply (including handing over a mobile phone)</li> </ul>	<ul style="list-style-type: none"> <li>Restorative conversations with learning manager. Student will be issued with a red sticker to inform of Reflection.</li> <li>Student to attend at start of period 2 – using pink sticker in planner as passport.</li> <li>This is the student’s responsibility. Failure to attend would result in collection and time in Reflection the end of the day <b>PLUS</b> a full day in Reflection the following day.</li> <li>The Principal may decide to refer for Reflection in another school for repeat occurrence.</li> </ul>
<b>C5 Full day in Reflection Room</b>  <b>Period 2-6</b>  Tracker Tariff – 5 Points	<ul style="list-style-type: none"> <li>Failure to complete ½ day effectively.</li> </ul>	<ul style="list-style-type: none"> <li>Student to attend Reflection at the start of period 2 – using red sticker in planner as a passport.</li> <li>It is the student’s responsibility to attend Reflection. Failure to attend will result in them being collected, parents contacted and a further sanction attached (1 hour detention, 2<sup>nd</sup> day in Reflection).</li> </ul>
<b>C5 Accumulation</b>	<ul style="list-style-type: none"> <li>Student accrues 8 C5s in an academic year.</li> </ul>	<ul style="list-style-type: none"> <li>A meeting of the Behaviour Committee will be convened. This committee will consist of Learning Manager, Behaviour Lead, School Governor representative, Student and parent/carer.</li> <li>A Conduct Support Plan will be discussed and created in this meeting and subsequently distributed to teachers. Parents/carers will also receive a copy.</li> <li>The Conduct Support Plan will be reviewed at 3 weekly, half-termly intervals, or at times agreed in the Behaviour Committee Meeting.</li> </ul>

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<b>Reflection in an alternative Academy/School – Alternative to FTE</b>  Tracker Tariff – 5 Points	<ul style="list-style-type: none"> <li>• Swearing at a member of staff</li> <li>• Violence or threatening behaviour towards others</li> <li>• Breach of health and safety</li> <li>• Failure to complete RR (after two days)</li> </ul>	Please note this sanction is at the Principal’s discretion and may be a FTE if deemed more serious.

### Scenario 1

Student misses a detention	½ day (p2-4) in RR 30 minute detention re issued	Fails to attend detention.	½ day (p2-4) in RR 1 hr detention with SLT	Fails ½ day RR or fails to attend detention.	Full day (p2-6) in RR 1 hr detention with SLT
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### Scenario 2

Student fails in RR ½ day	Spends remainder of day in designated space within the school	Completes full day (p2-6) in RR next day
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### Scenario 3

Student fails in RR ½ day	Spends remainder of day in designated space within the school	Full day in RR (p2-6)	Fails full day in RR	Spends remainder of day in designated space	Student receives an FTE.
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### **Scenario 4**

Student swears at a member of staff	SLT may issue an FTE under certain circumstances.
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