

## Appendix A – Ingleby Manor Free School and Sixth Form

<u>Sanction</u>	<u>Reason</u>	<u>Notes</u>
<p><b>1 hour detention with SLT</b></p> <p>C4 Missed Detention</p>	<ul style="list-style-type: none"> <li>Missing/failing 30 min detention</li> </ul>	<ul style="list-style-type: none"> <li>Restorative conversations with learning manager. Student will be issued with a blue sticker to inform of 1hr detention with SLT.</li> <li>Student to attend a 1hr detention with SLT on the next available day– using blue sticker in planner as passport.</li> <li>This is the student’s responsibility. Failure to attend would result in escalation to C5, ½ day in Reflection room and 1 hr detention with SLT. <b>The detention will not be cancelled.</b></li> </ul>
<p><b>C5 ½ Day in Reflection Room</b></p> <p><b>Period 2-4</b></p> <p>Tracker Tariff – 5 points</p>	<ul style="list-style-type: none"> <li>Missing/failing 1hr detention</li> <li>Failing Matrix</li> <li>Walking away from SLT</li> <li>Failure to follow a reasonable request</li> <li>Failure to comply (including handing over a mobile phone)</li> </ul>	<ul style="list-style-type: none"> <li>Restorative conversations with learning manager. Student will be issued with a red sticker to inform of Reflection.</li> <li>Student to attend at start of period 2 – using red sticker in planner as passport.</li> <li>This is the student’s responsibility. Failure to attend would result in collection and time in Reflection the end of the day <b>PLUS</b> a full day in Reflection the following day.</li> <li>The Principal may decide to refer for Reflection in another school for repeat occurrence.</li> </ul>
<p><b>C5 Full day in Reflection Room</b></p> <p><b>Period 2-6</b></p> <p>Tracker Tariff – 5 Points</p>	<ul style="list-style-type: none"> <li>Failure to complete ½ day effectively.</li> </ul>	<ul style="list-style-type: none"> <li>Student to attend Reflection at the start of then school day – using red sticker in planner as a passport.</li> <li>It is the student’s responsibility to attend Reflection. Failure to attend will result in them being collected, parents contacted and a further sanction attached (1 hour detention, 2<sup>nd</sup> day in Reflection).</li> </ul>
<p><b>C5 Accumulation</b></p>	<ul style="list-style-type: none"> <li>Student accrues 8 C5s in an academic year.</li> </ul>	<ul style="list-style-type: none"> <li>A meeting of the Behaviour Committee will be convened. This committee will consist of Learning Manager, Behaviour Lead, School Governor representative, Student and parent/carer.</li> </ul>

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		<ul style="list-style-type: none"> <li>• A Conduct Support Plan will be discussed and created in this meeting and subsequently distributed to teachers. Parents/carers will also receive a copy.</li> <li>• The Conduct Support Plan will be reviewed at 3 weekly, half-termly intervals, or at times agreed in the Behaviour Committee Meeting.</li> <li>• Other guidance, remains unchanged, except the government appreciates that it may not be possible to meet the timeframes set out in regulations for review meetings and IRPs, due to the disruption caused by the coronavirus outbreak and the health risks of holding meetings.</li> <li>• Meetings could be conducted by video conferencing (safeguards in place) in order to reduce transmission risk at this time. In the rare and exceptional case where meetings must take place, social distancing measures will be rigorously enforced.</li> </ul>
<p><b>Reflection in an alternative Academy – Alternative to FTE</b></p> <p>Tracker Tariff – 5 Points</p>	<ul style="list-style-type: none"> <li>• Swearing at a member of staff</li> <li>• Violence or threatening behaviour towards others</li> <li>• Breach of health and safety</li> <li>• Failure to complete RR (after two days)</li> </ul>	<p><b>Please note this sanction is at the Principal’s discretion and may be a FTE if deemed more serious.</b></p> <ul style="list-style-type: none"> <li>• <u>Use of C7 and Isolation to another academy are not available for the duration of the Covid-19 Pandemic</u></li> </ul>

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### Scenario 1

Student misses a detention	1 hr detention with SLT	Fails to attend detention.	½ day (p2-4) in RR 1 hr detention with SLT	Fails ½ day RR or fails to attend detention.	Full day (p2-6) in RR 1 hr detention with SLT
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### Scenario 2

Student fails in RR ½ day	Spends remainder of day in designated space within the school	Completes full day (p2-6) in RR next day
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### Scenario 3

Student fails in RR ½ day	Spends remainder of day in designated space within the school	Full day in RR (p2-6)	Fails full day in RR	Spends remainder of day in designated space	Student receives an FTE.
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### Scenario 4

Student swears at a member of staff	SLT may issue an FTE under certain circumstances.
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