

12th January 2021

Supervision for eligible students at school

In line with the recent government lockdown restrictions, students will not be returning to the physical classroom but instead will complete work via the online learning platform of Microsoft Teams. During this time, Ingleby Manor School will be open to a small number of pupils who are deemed as vulnerable or have no other access to care if parents are critical/key workers.

In light of recent changes in guidance this week, and after PHE have identified the new strain of Covid here in Teesside, please be aware of the attendance criteria.

1. Your child should only be attending school if there is no other adult at home, even if that adult is a key worker.
2. There is no other option to access a support or childcare bubble if the child is aged 14 and under
3. If you feel the child could not be responsible to look after themselves home alone.

If you or your partner are identified as critical workers, then our school is offering emergency childcare / supervision for them to complete their online learning from within school supervised by non teaching staff. Please only use these facilities if you are unable to make any other arrangements and if you or your partner is unable to work from home.

Reason for eligibility:


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Name of student		Year group:
Key Worker Yes / No	If yes, detail all adults roles below and the form of evidence provided :	

Vulnerable student	Reason considered vulnerable:
Yes / No	

Evidence Required:

If your child is eligible to attend school, each parent will be required to provide evidence of their employment status in one of the approved work sectors.

Typical examples of evidence of role are warrant cards, NHS cards or payslips, which show the name of the employer. 

Evidence can be shown in person when bringing your child to school or a photo or copy can be emailed to school along with the completed form.

Days your child will attend:

There will be a Microsoft forms booking link on the school website which must be completed each week to book places. The forms received between Monday 8.30am and Thursday 3.30pm for the following week will be allocated a place (subject to numbers) and confirmed back to you on the Friday.

If we have not received a booking form clearly stating which days your child is expected to attend for the following week, they will not be able to access onsite provision. We will be staffing according to bookings only. It is also crucial that you book only the days your child will be attending and inform attendance, by email (attendance@inglebymanorschool.org.uk), should they be ill or you have a change of circumstances. This is a requirement for safeguarding purposes.

Please only book the days that there is no adult available at home or you cannot access a childcare/support bubble.

Additional days or emergency attendance can be requested by sending an email to parents@inglebymanorschool.org.uk

With the Subject : FAO Mrs Bird – Emergency attendance request

Seen by:

Signature:

Name: