

29<sup>th</sup> June 2018

Dear Parent/Carer

**Re: Consultation on Proposals to Change the School Day.**

I would like to thank the parents, staff, students and community who took the time to share with us their thoughts on the school day and the proposals for change.

**Subject of consultation:**

**Proposed Changes to the Timings of the School Day at Ingleby Manor Free School & Sixth Form.**

**Scope of consultation activities undertaken**

The consultation has taken into account a wide range of views, gathered through four separate parents meetings, submissions to the [parents@inglebymanorschool.org.uk](mailto:parents@inglebymanorschool.org.uk) email address and other communications. Meetings were also held with teaching and support staff, their professional associations, students, members of the Education Advisory Body (EAB) and representatives of IMFT. We have also contacted local councillors.

**Feedback received – students**

Four hundred and twenty-five votes were cast by current students as part of the student voice activity on the change to the timing of the school day. Of these votes, 87% were in support of the proposed change to a 3.30 p.m. finish.

**Feedback received – staff**

Staff were also consulted about the proposals. They voted unanimously in support of the proposed change.

As part of the consultation, a number of staff have requested that an alternative school day, common to other Delta Academies, be considered i.e. 8.25 a.m. start, with twenty-five, one hour lessons and an end to the school day being at 2.30pm.

**Response:**

The Trust acknowledge that the school day will be longer than in other local secondary academies and all those within the Delta organisation, with 28 teaching periods. The Trust has considered this request but has concluded that the proposed new school day will give students at Ingleby Manor Free School 58 hours additional taught time, above that which is common across the Trust and the vast majority of schools. The shorter terms will ensure that staff will remain within the 1265 hours as laid down in School Teachers Pay and Conditions.

## **Feedback received – parents/ carers**

Parents / carers of some 130 current students attended the evening meetings. This represents 28% of our total student numbers. In addition, we were pleased that parents/carers representing almost half of our 2018 year 7 cohort attended the dedicated Year 6 meeting and we also received a range of feedback via emails and letters direct into school, via IMFT and Delata Academies Trust.

In relation to the school day, we received a range of feedback and areas raised for parents/ carers can be broadly summarised as follows:

- Staff workload and CPD;
- Homework / independent study time and extracurricular opportunities/clubs;
- Traffic safety concerns.

## **Response:**

### 1. Staff workload and CPD

As outlined above, staff overwhelmingly support the proposed changes.

The Trust acknowledge that the school day will be longer than in other local secondary academies and all those within the Delta organisation, with 28 teaching periods. The trust are mindful of the consultation and have concluded that the new school day will give students at Ingleby Manor Free School 58 hours additional time, above that which is common across the trust and the vast majority of schools. The proposals will ensure staff have access to the necessary CPD and meeting time to discharge their duties effectively

### 2. Homework and extra-curricular activities.

Concerns raised over the removal of independent study will be allayed by the Trust committing to running voluntary homework clubs on Monday to Thursday for an hour each evening. These sessions will be staffed and allow students who wish to remain on site until 4:30pm the opportunity to do so. We will also build a range of extra curricular opportunities for students who wish to stay behind. Further details of these extra curricular activities will be shared with parents in due course.

### 3. Traffic safety concerns.

We have been in touch with the local authority and can confirm that highways have no concerns. We have also liaised with Ingleby Mill and discussed measures to mitigate any traffic issues that may arise. We will also work closely with 'Transport Strategy and Road Safety' team to ensure appropriate measures are taken to raise awareness of any potential issues.

## Conclusion

Ingleby Manor Free School will move to the new school day from September 2018. Next year will see our first cohort of students take their GCSE examinations. These exams are significantly more challenging than in previous years. I believe that the new school day will provide your children with the support they need to be successful and to gain the qualifications they need to take the next step in life. In years 7 and 8, the wider experience will provide them with the confidence and resilience they need to shape their future.

This is an exciting time for our school and I am delighted with the prospect of some of our students selecting us for their post 16 A Level studies next year.

I have included a breakdown of the new September school day below and will publish this with holiday dates on the school website.

Yours Sincerely



Ray Parkinson  
Principal  
Ingleby Manor Free School & Sixth Form

### Timings of the School Day at Ingleby Manor Free School & Sixth Form – From September 2018

Monday to Thursday		Friday	
Period 1	8.30 - 9.30	Period 1	8.30 - 9.30
Period 2	9.30 - 10.30	Period 2	9.30 - 10.30
Tutor	10.30 - 10.45	Tutor	10.30 - 10.45
Break	10.45 - 11.00	Break	10.45 - 11.00
Period 3	11.00 - 12.00	Period 3	11.00 - 12.00
Period 4	1 hour	Period 4	1 hour
Lunch	1/2 hour	Lunch	1/2 hour
Period 5	1.30 - 2.30	End of Day	1:30
Period 6	2.30 - 3.30		
End of Day	3:30		